

MINH TRAN

Production Designer / Accessory Designer

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SUMMARY

Production design and visual storytelling student specializing in costume and accessory design for film and fashion. Creates narrative-driven visual solutions that enhance character, story, and atmosphere. Experienced in collaborative film and student production environments with strong organization, coordination, and detail-focused execution.

WORK EXPERIENCE

SCAD Administration Operation Assistant

Jan 2026

- Assisted with admissions outreach through text/call campaigns, RFI data entry, and student communication.
- Supported event and mailing preparation, including materials organization and follow-up thank-you cards.
- Helped maintain accurate visit lists, SCAD program knowledge, and improved admissions processes.

SCADbound Leader

Aug 2025

- Managed stations, guided +20 students in SCAD student involvement event, and directed traffic during SCADbound sessions.
- Supported staff on behind the scenes, directing students to support station, answering families's questions and assisting navigation.
- Assisted with planning and execution of big events, including SCAD welcome Week, Masquerade Ball and talent show.

Volunteer for SCAD Film Festival

Oct 2024

- Managed high-capacity screenings for premiere titles including The Room Next Door and The Wild Robot, ensuring smooth entry and seating flow.
- Served as a primary point of contact for attendees, providing schedule, Q&A, and venue information.
- Monitored screening environments and coordinated with volunteers to maintain technical standards and support festival operations.

Usher for SCAD Suspect: A Game of Murder Production

May 2024

- Facilitated live show operations by coordinating cues and transitions through real-time headset communication.
- Enhanced guest experience by providing direction and maintaining production flow during high-traffic moments.
- Supported house management by ensuring safety protocols and optimizing seating for venue layout.

EDUCATION

SAVANNAH COLLEGE OF ART AND DESIGN

Sep 2023 – Nov 2027

BFA in Production Design, Focus: Costume Design

Minor in Accessory Design

- GPA: 3.87

AWARD

- SCAD Distinguished Scholarship, 2023
- SCAD Dean's List honors for the Winter 2026 quarter
- Chosen Exhibited 3D Object in Foundation Honor Show 2023–2024

KEY SKILLS

- Industrial Sewing
- Accessory Prototyping
- Draping & Patternmaking
- Organizational and time management skills.
- Adobe Creative Suite
- Problem solving.
- Public Speaking & Presentation
- Project Management
- Fluent in English and Vietnamese.

PORTFOLIO

<https://ngtran26.wixstudio.com/minhtran>

<www.linkedin.com/in/watchuminn>